



DR A.D. LAZARUS SECONDARY

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INVITATION TO TENDER TENDER FOR TUCKSHOP SERVICES

Dr A.D. Lazarus Secondary School invites sealed tenders from experienced caterers to provide a tuckshop service at the school.

Tenderers must submit the following documents:

- A detailed proposal outlining their experience, qualifications, and proposed menu.
- A financial proposal, including pricing information for meals and snacks.
- A copy of their food safety certificate.
- A copy of their business license.
- References from previous clients.

Tenders will be evaluated based on the following criteria:

- Experience: The tenderer's experience in providing catering services, particularly in educational institutions.
- Financial Proposal: The reasonableness of the proposed pricing and the potential for profitability.
- Menu Planning: The diversity and nutritional value of the proposed menu.
- Operational Plan: The effectiveness of the proposed operational plan, including staffing, inventory management, and hygiene procedures.
- Compliance: Adherence to food safety regulations and licensing requirements.

Tender documents may be collected from the administrative office commencing 07 November, 2025.

Submission Deadline:

November 20, 2025, at 12:00 PM. Submissions must be hand-delivered to the administrative office